

If you're looking for a new job, here is something that you should know... and take very seriously. Chances are all of your ideas about resumes are obsolete. The reality that is in today's marketplace is what you may think of as a traditional resume simply won't work anymore. In fact, old resume approaches can lead you to experience strain, confusion, worry and anxiety... that probably could have been completely avoided. Unfortunately, when many of us look for a job, we have to reduce all of our career experiences, talents, skills and formal credentials to paper. This is not something that can be easily accomplished... if your goal is to make job hunting a truly successful experience. This book contains a number of ideas that will be entirely new to you. Rest assured they are based on the actual experiences of professionals who have been active in the job markets on a daily basis... and who have been helping people at all income levels achieve the best possible results. The practical suggestions in this book will introduce you to some exciting new approaches for creating resumes and letters that can produce results at an entirely different level. It may surprise you, but the insights you'll gain can help you produce resumes and letters that may very well bring you 5, 6 and perhaps even 7 to 10 times more quality interviews. Keep in mind that the approach you take to your written materials will not only impact your ability to get interviews, but will largely determine the range of financial offers that come your way. About the author Robert James Gerberg Sr. is among America's foremost authorities on professional job hunting. More than 7 million copies of books and programs he has created are in circulation. His ideas have been instrumental in helping millions of people throughout the world. For more than 25 years he has authored dozens of books and multimedia presentations. These include publications such as *The Professional Job Changing System*, *Great Letters Which Won New Jobs*, *15 New Rules for Job Hunting Success* and many others. His current e-books include *An Easier Way to Change Jobs*, *The 12 Most Popular New Career Directions for Executives*, *The Ultimate Guide to Interviewing and Negotiating*, *What To Do If You're Unemployed or Have Age Concerns*, *2015 Career Guide for People Leaving Education, the Military or Wall Street*, *The 20 New Rules for Job Hunting Success*, and *Outstanding New Style Resumes and Letters*. Over the years he has assisted hundreds of organizations, including institutions ranging from the U.S. Marine Corps and the CIA, through major universities and numerous Fortune 1000 corporations. With the emergence of the Internet, he has been the architect of a continuous online job hunting support system for quickly connecting people with the openings, leads and contacts they need. Mr. Gerberg has a B.A. from Colgate University, a year of studies while a United States Air Force officer, an M.B.A. from the University of Pittsburgh and advanced studies at MIT, sponsored by PepsiCo.

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